

St Francis Catholic Primary School Specific Charges

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of educational visits/professional visiting companies.

Voluntary Contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive :

- Visits to places of worship, museums
- Sporting activities which require transport expenses
- Outdoor adventure activities
- Visits to the Theatre
- Residential school trips
- Musical events

Residential Visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge but endeavour to subsidise costs to support families. For parents in receipt of state benefits or financial hardship there is the possibility of a payment subsidy. Residential visits are booked via independent holiday

companies and, as such, refunds of deposits or full places booked cannot be given, even in the event of non-attendance, as school is liable to pay for places booked in full.

After School Club

Parents register their child/ren to use the After School Club and a termly registration fee is payable. Sessions are booked in advance on a half termly basis and a charge per session is paid.

If craft, art or cooking classes are run as an after school activity a small charge may be made to cover the cost of materials used.

Sports

The school may offer from time to time additional sports coaching after school. A qualified coach, who is not a member of the school staff, would run and organise these sessions. We make a small charge for these sessions, payable in advance for the half term (non-refundable).

Sacramental Programmes

As part of the Year 3 and Year 6 Catholic Sacramental programmes additional books are purchased for children whose parents are asked to contribute to the cost.

Freedom of Information Act 2000

The school will make charges for information requested under the Freedom of Information Act 2000 for :

- Photocopying
- Postage and packing
- The costs directly incurred as a result of viewing information

Confirmation of payment due will be given before the information is provided.

Curricular Visits

No charge will be made for curricular visits but a voluntary contribution is accepted from pupils and parents for their participation if they so wish.

Transport and Travel

No payment is required for the transport of pupils or parents for activities within school time. The school does not own or lease any vehicles for the purpose of school transport.

Sale of goods

No charges are made to pupils or parents for the provision of goods for curricular purposes.

The school purchases book bags for resale to the parents and carers of the pupils that attend the school. All goods remain the property of St. Francis Catholic Primary School until paid in full.

Damaged/misplaced items

The school will charge for lost or damaged items that are owned or leased by the school. A replacement cost will be the original purchase price and not the replacement cost, agreed individually with the Headteacher.

Lettings

The school does not undertake any Lettings of its premises.